

Systematic Vehicle Fire Investigation
This form is designed to assist you in performing
a systematic photograph documentation

1st photograph through final photograph.

Photo ID Card (Gray card)

Front to Rear

Passenger front to driver rear

Passenger to driver (may take more than one shot).

Passenger rear to driver front

Rear to front

Driver rear to passenger front

Driver to passenger (may take more than one shot).

Passenger front to driver rear

Vehicle car tag

Gas cap and filler tube

VIN plate

Wheels & Lug nuts if applicable

All windows with ID boards and without boards.

Quadrant shots with 2 tents on engine compartment, 2 in passenger front, 2 passenger rear if it applies, 2 rear cargo

Least affected compartment to the most damaged compartment i.e.

Start with engine compartment and take the following photographs/images

Engine compartment driver to passenger, front to rear driver side, front to rear middle, front to rear passenger side, passenger to driver.

Passenger compartment driver dash pod driver to passenger, front passenger compartment driver to passenger, rear passenger compartment driver to passenger. Rear passenger, passenger to driver, front passenger compartment passenger to driver, dash pod passenger to driver.

Glove box as found, center console if applicable as found, climate control/radio as found,

position of climate control knobs if applicable

Ignition switch if applicable

Floor pans front passenger, front driver, driver rear, passenger rear.

Dash cluster

Fuse block if applicable

Rear cargo (3) shots driver to passenger, rear to front, passenger to driver.

Photographs of any contents.

Engine compartment or where ever the battery is located photograph battery

Powder distribution center

All fluid levels i.e. brake fluid, oil, transmission fluid, washer, etc.

Fuel injection/fuel rail- left, right and front to rear

Alternator and wiring

Underside of hood if applicable

Raise vehicle if possible and photograph the following:

Rear to front under the cargo area

Rear to front under rear passenger compartment

Rear to front under front passenger compartment

Rear to front engine compartment

Rear to front Driver side engine compartment

Rear to front Passenger side engine compartment

Lower vehicle back down

Arc Survey/mapping when applicable

Photograph electrical activity

Photograph electrical activity close up with blue boards

Flag electrical activity take photograph of flagged areas

Take an overall shot showing all flagged electrical activity.

VEHICLE INSPECTION FIELD NOTES

Case/File# _____ **Claim#** _____ **Date of Occurrence** _____
 Insured _____ Date of Assignment _____
 Loss Location (Address) _____ Date of Receipt _____
 City _____ State _____ Zip _____ Date of Inspection _____
 Time of Fire _____ Inspection Location _____
 Stolen Yes No Recovered by _____
 Police Report Yes No Fire Report Yes No
 Alarm System? Yes No N _____
 Hidden Keys? Yes No Location _____ GPS (Fire Scene) W _____

VEHICLE / EQUIPMENT (circle one)

Make _____ Model _____ Year _____
 VIN _____ Odometer / Hour Reading (circle one) _____

Weather Conditions (time/location of fire)

Wind Direction _____ Wind Velocity _____ Temperature _____ Humidity% _____

EXTERIOR

Tires	Tire Type	Wheel Type	Tire Tread Depth	Lugs	Missing
Driver front	_____	_____	_____	_____	_____
Driver rear	_____	_____	_____	_____	_____
Passenger rear	_____	_____	_____	_____	_____
Passenger front	_____	_____	_____	_____	_____
Spare	_____	_____	_____	_____	_____

Windows

	Glass Y/N	Window Position	Pre-Fire Damage	Fire Damage
Windshield	_____	_____	_____	_____
Driver front	_____	_____	_____	_____
Driver rear	_____	_____	_____	_____
Driver rear post	_____	_____	_____	_____
Rear	_____	_____	_____	_____
Passenger rear post	_____	_____	_____	_____
Passenger rear	_____	_____	_____	_____
Passenger front	_____	_____	_____	_____
Sunroof	_____	_____	_____	_____
Other	_____	_____	_____	_____

Doors

	Open	Closed	Locked	Pre-Fire Damage	Fire Damage
Driver Front	_____	_____	_____	_____	_____
Driver Rear	_____	_____	_____	_____	_____
Rear Cargo	_____	_____	_____	_____	_____
Passenger Rear	_____	_____	_____	_____	_____
Passenger Front	_____	_____	_____	_____	_____
Other	_____	_____	_____	_____	_____

Body Panels

	Construction	Pre-Fire Damage	Fire Damage
Front Bumper	_____	_____	_____
Grill	_____	_____	_____
Driver Front Fender	_____	_____	_____
Driver Rear Quarter	_____	_____	_____
Rear Bumper	_____	_____	_____
Pass. Rear Quarter	_____	_____	_____
Pass. Front Fender	_____	_____	_____
Hood	_____	_____	_____
Roof	_____	_____	_____
Trunk/Cargo Bed	_____	_____	_____

VEHICLE INSPECTION FIELD NOTES (Continued)

Case/File # _____

Under Hood	Intact	Missing	Parts Missing	Fire Damage
Engine	_____	_____	_____	_____
Battery	_____	_____	_____	_____
Battery Connections	_____	_____	_____	_____
After-Market Connections	_____	_____	_____	_____

Fuse/Relays	Intact	Missing	Open Fuses	Fire Damage
Engine Compartment	_____	_____	_____	_____
Dash Pod / Other _____	_____	_____	_____	_____
After-Market	_____	_____	_____	_____

Fuel System	Intact	Missing	Parts Missing	Fire Damage
Fuel Cap	_____	_____	_____	_____
Filler Tube	_____	_____	_____	_____
Fuel Tank	_____	_____	_____	_____
Fuel Lines	_____	_____	_____	_____
Fuel Rails	_____	_____	_____	_____
Connections	_____	_____	_____	_____

	Intact	Missing	Parts Missing	Fire Damage
Belts & Hoses	_____	_____	_____	_____
Wiring	_____	_____	_____	_____
Accessories	_____	_____	_____	_____

FLUIDS	Level	Condition		Sample Collected
Oil	_____	_____	_____	_____
Transmission	_____	_____	_____	_____
Radiator	_____	_____	_____	_____
Power Steering	_____	_____	_____	_____
Brake	_____	_____	_____	_____
Clutch	_____	_____	_____	_____

Interior	Intact	Missing	Parts Missing	Fire Damage
Dash Pod	_____	_____	_____	_____
Glove Box	_____	_____	_____	_____
Steering Column	_____	_____	_____	_____
Ignition	_____	_____	_____	_____
Front Seat	_____	_____	_____	_____
Rear Seat	_____	_____	_____	_____
Rear Deck	_____	_____	_____	_____

	Intact	Missing	Make/Model	Fire Damage
Stereo	_____	_____	_____	_____
Speakers	_____	_____	_____	_____
Amplifier	_____	_____	_____	_____
Wiring/Connections	_____	_____	_____	_____

Floor Panels	Intact	Fire Damage		Sample Collected
Driver front	_____	_____	_____	_____
Driver rear	_____	_____	_____	_____
Passenger front	_____	_____	_____	_____
Passenger rear	_____	_____	_____	_____
Rear Cargo	_____	_____	_____	_____

VEHICLE INSPECTION FIELD NOTES (Continued)

PERSONAL EFFECTS IN THE INTERIOR _____

TRUNK OR CARGO AREA _____

AFTERMARKET ITEMS NOT PREVIOUSLY DESCRIBED _____

Comments: _____

Investigator: _____ Date: _____ File/Case# _____

PHOTOGRAPHY LOG

GPS

Case or File # _____

Photos By: _____

1 ___ ID (orientation or gray card capture) _____

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POWER DISTRIBUTION CENTER DOCUMENTATION

Location: _____ Date: _____ File or Case#: _____

Case or File #: _____ Agency or Company: _____

Vehicle Make: _____ Model: _____ Year: _____ #Fuses: _____ # Fuse Cartridges: _____ #Relays: _____

Engine Compartment Cargo/Trunk Passenger compartment Other: _____

Rating Amps	Labeled Circuit	Status	Rating	Amps	Labeled Circuit	Status	
1.				47.			
2.				48.			
3.				49.			
4.				50.			
5.				51.			
6.				52.			
7.				53.			
8.				54.			
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45.				91.			
46.				92.			

Document By: _____

Fuse Block Documentation:

Inspection Location: _____ Date: _____ File or Case#: _____

Case or File #: _____ Agency or Company: _____

Vehicle Make: _____ Model: _____ Year: _____ #Fuses: _____

Fuse Block Location:

Rating Amps	Labeled Circuit	Status	Rating Amps	Labeled Circuit	Status
1.			47.		
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46.			92.		

Document By: _____

EVIDENCE [] PROPERTY LOG[]

CASE OR FILE # _____ ITEM# _____ DATE _____ TIME _____

OFFICER/INVESTIGATOR _____

SUSPECT: LAST _____ FIRST _____ MIDDLE _____

VICTIM: LAST _____ FIRST _____ MIDDLE _____

ADDRESS: _____ CITY _____ STATE _____

(PROPERTY CODE _____) DESCRIPTION _____ ZIP _____

STORED: _____ RECEIVING OFFICER: _____

CHAIN OF CUSTODY

FROM _____ TO _____ DATE _____ TIME _____

FROM _____ TO _____ DATE _____ TIME _____

FROM _____ TO _____ DATE _____ TIME _____

FROM _____ TO _____ DATE _____ TIME _____

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FROM _____ TO _____ DATE _____ TIME _____

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FROM _____ TO _____ DATE _____ TIME _____

FROM _____ TO _____ DATE _____ TIME _____

DISPOSITION

[] OWNER/FINDER [] DESTROYED [] CONVERT TO AGENCY [] AUCTION [] OTHER

RELEASED TO _____ ADDRESS _____

SIGNATURE _____ DATE/TIME: _____

RELEASED BY: _____

EVIDENCE [] PROPERTY LOG[]

CASE OR FILE # _____ ITEM# _____ DATE _____ TIME _____

OFFICER/INVESTIGATOR _____

SUSPECT: LAST _____ FIRST _____ MIDDLE _____

VICTIM: LAST _____ FIRST _____ MIDDLE _____

ADDRESS: _____ CITY _____ STATE _____

(PROPERTY CODE _____) DESCRIPTION _____ ZIP _____

STORED: _____ RECEIVING OFFICER: _____

CHAIN OF CUSTODY

FROM _____ TO _____ DATE _____ TIME _____

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FROM _____ TO _____ DATE _____ TIME _____

DISPOSITION

[] OWNER/FINDER [] DESTROYED [] CONVERT TO AGENCY [] AUCTION [] OTHER

RELEASED TO _____ ADDRESS _____

SIGNATURE _____ DATE/TIME: _____

RELEASED BY: _____

EVIDENCE [] PROPERTY LOG[]

CASE OR FILE # _____ ITEM# _____ DATE _____ TIME _____

OFFICER/INVESTIGATOR _____

SUSPECT: LAST _____ FIRST _____ MIDDLE _____

VICTIM: LAST _____ FIRST _____ MIDDLE _____

ADDRESS: _____ CITY _____ STATE _____

(PROPERTY CODE _____) DESCRIPTION _____ ZIP _____

STORED: _____ RECEIVING OFFICER: _____

CHAIN OF CUSTODY

FROM _____ TO _____ DATE _____ TIME _____

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DISPOSITION

[] OWNER/FINDER [] DESTROYED [] CONVERT TO AGENCY [] AUCTION [] OTHER

RELEASED TO _____ ADDRESS _____

SIGNATURE _____ DATE/TIME: _____

RELEASED BY: _____

EVIDENCE [] PROPERTY LOG[]

CASE OR FILE # _____ ITEM# _____ DATE _____ TIME _____

OFFICER/INVESTIGATOR _____

SUSPECT: LAST _____ FIRST _____ MIDDLE _____

VICTIM: LAST _____ FIRST _____ MIDDLE _____

ADDRESS: _____ CITY _____ STATE _____

(PROPERTY CODE _____) DESCRIPTION _____
ZIP _____

STORED: _____ RECEIVING OFFICER: _____

CHAIN OF CUSTODY

FROM _____ TO _____ DATE _____ TIME _____

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DISPOSITION

[] OWNER/FINDER [] DESTROYED [] CONVERT TO AGENCY [] AUCTION [] OTHER

RELEASED TO _____ ADDRESS _____

SIGNATURE _____ DATE/TIME: _____

RELEASED BY: _____

EVIDENCE [] PROPERTY LOG[]

CASE OR FILE # _____ ITEM# _____ DATE _____ TIME _____

OFFICER/INVESTIGATOR _____

SUSPECT: LAST _____ FIRST _____ MIDDLE _____

VICTIM: LAST _____ FIRST _____ MIDDLE _____

ADDRESS: _____ CITY _____ STATE _____

(PROPERTY CODE _____) DESCRIPTION _____
ZIP _____

STORED: _____ RECEIVING OFFICER: _____

CHAIN OF CUSTODY

FROM _____ TO _____ DATE _____ TIME _____

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DISPOSITION

[] OWNER/FINDER [] DESTROYED [] CONVERT TO AGENCY [] AUCTION [] OTHER

RELEASED TO _____ ADDRESS _____

SIGNATURE _____ DATE/TIME: _____

RELEASED BY: _____

EVIDENCE [] PROPERTY LOG[]

CASE OR FILE # _____ ITEM# _____ DATE _____ TIME _____

OFFICER/INVESTIGATOR _____

SUSPECT: LAST _____ FIRST _____ MIDDLE _____

VICTIM: LAST _____ FIRST _____ MIDDLE _____

ADDRESS: _____ CITY _____ STATE _____

(PROPERTY CODE _____) DESCRIPTION _____ ZIP _____

STORED: _____ RECEIVING OFFICER: _____

CHAIN OF CUSTODY

FROM _____ TO _____ DATE _____ TIME _____

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DISPOSITION

[] OWNER/FINDER [] DESTROYED [] CONVERT TO AGENCY [] AUCTION [] OTHER

RELEASED TO _____ ADDRESS _____

SIGNATURE _____ DATE/TIME: _____

RELEASED BY: _____

Vehicle Window Documentation

Window # 1 Location: _____ [] Up [] Down [] Fixed Position [] Undetermined

Window # 2 Location: _____ [] Up [] Down [] Fixed Position [] Undetermined

Window # 3 Location: _____ [] Up [] Down [] Fixed Position [] Undetermined

Window # 4 Location: _____ [] Up [] Down [] Fixed Position [] Undetermined

Window # 5 Location: _____ [] Up [] Down [] Fixed Position [] Undetermined

Window # 6 Location: _____ [] Up [] Down [] Fixed Position [] Undetermined

Window # 7 Location: _____ [] Up [] Down [] Fixed Position [] Undetermined

Window # 8 Location: _____ [] Up [] Down [] Fixed Position [] Undetermined

Window # 9 Location: _____ [] Up [] Down [] Fixed Position [] Undetermined

Window #10 Location: _____ [] Up [] Down [] Fixed Position [] Undetermined

Comments:

Documented By : _____ Date : _____ File/Case Number : _____